

Please note venue

Democratic Services
Salisbury District Council, PO Box 2117
Salisbury, Wiltshire SP2 2DS

officer to contact: Lindsay Mertens
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Agenda

Meeting of : Audit Committee
Meeting held in : Meeting Room, City Hall, Salisbury
Date : Tuesday 16 January 2007
Commencing at : 10.00 am

A welcome will be given to the new Member of the Audit Committee representing the Community and Housing Overview & Scrutiny Panel, following Cllr Paisey's departure upon joining the Cabinet.

- 1. Apologies:**
To receive any apologies for absence.
- 2. Public Questions/Statement Time:**
To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma is attached to this agenda and can be found on the council's website.

Contact Officer: Lindsay Mertens (01722 434252)

- 3. Councillor Questions/Statement Time:**
To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Lindsay Mertens (01722 434252)

- 4. Minutes:**
To approve as a correct record the minutes of the last meeting held on 26 September 2006 (previously circulated).
- 5. Declarations of Interest:**
To receive any declarations of interest.
- 6. Chairman's Announcements:**
To receive any announcements from the Chairman.



Awarded in:
Housing Services
Waste and Recycling Services



7. **Auditor's Report on the Best Value Performance Plan:**

To consider the attached report of the Audit Commission.

*Background Papers: see report for details
Officer to contact: Diana Melville (01722 434618)*

8. **Office Centralisation Project - update:**

To receive a verbal update from the Property Services Manager.

*Background Papers: see report for details.
Officer to Contact: Graham Creasey (01722 434246)*

9. **Annual Review of Corporate Governance:**

To consider the attached report of the Chief Internal Auditor.

*Background Papers: see report for details.
Officer to Contact: Diana Melville (01722 434618)*

10. **Corporate Risk Register:**

To consider the attached report of the Risk Management Group.

*Background Papers: see report for details.
Officer to Contact: Diana Melville (01722 434618)*

11. **Effective Audit Committees Training:**

To receive a verbal report from the Vice Chairman, Mr Downing, on the above training. The papers of the Audit Commission are attached in order to further inform the Committee's discussion of this item.

12. **Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.**



David Crook
Acting Chief Executive
8 January 2007